



# National Monitoring Conference Presenter/Moderator Instructions

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February 12 & 20, 2025



# Webinar Agenda

- Whova Basics
- Oral Presentation Format
- Why and How to Record Your Presentation
- Poster Presenters
- Demos: §508 Compliance, How to Upload onto Whova
- Moderator Guidelines: (Moderator webinar 2/25)



# Whova Basics

- Whova is the virtual conference platform
- All registrants will have a customizable profile
- Presenters must be registered for the conference before they get a Whova profile
- Presenters can:
  - Edit abstracts
  - Post their pre-recorded presentations
  - Add in (up to 2) supplementary documents
- Chat function - talk with all attendees, networking capabilities
- Oral and Poster Presenters - enter biographical information on Whova by **February 28th, 2025**



Oral  
Presentation  
Format –  
In-Person

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Plan for: 15 minute presentation  
+5 minutes for questions

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4 talks per session, 10 minutes  
of closing Q&A with the group

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Upload PowerPoint slides to  
OneDrive by February 28th



# Why Should You Pre-record Your Presentation?

Makes your research accessible to virtual participants

In-person participants who missed your session can see it

Unforeseen illness or travel issue could occur

Virtual attendance reduces environmental impacts

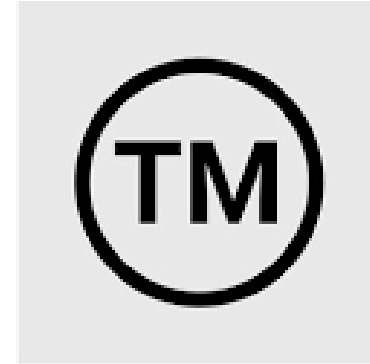
Available for all attendees 3 months post-conference!

Can be nominated for a NWQMC-sponsored open access webinar



# NMC and Product Recognition

The National Monitoring Conference does not endorse specific products or services




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# Oral Presentations - at the Conference

- Arrive to your designated session room 15 minutes ahead of your session
- Windows Computers with MS PowerPoint are provided
  - You will **not** be able to use your own computer to present
  - Presentation must be Windows compatible
- There will not be high speed internet in the rooms
  - Strongly suggest **not** relying on internet for you your presentation!
  - We do not suggest you use animations, video, audio or other software
- Introduce yourself at the beginning of your presentation
  - Moderators will provide presenter name and affiliation
- Avoid jargon and acronyms in your presentation



# Oral Presenters - In-person Questions

- Repeat the questions before answering them
- Use the microphone at the podium to repeat the question and when answering questions
- If someone is interrupted, please revisit their question
- Stick to the time limits

Don't forget virtual participants!

Please check in on your Whova account for questions and networking opportunities





# Asynchronous Presenters

- Stick to the same 15–20-minute presentation length
- Video should show slides prominently with audio and should be recorded in .mp4 or YouTube link
- Presenters not required to be online at same time as related In-Person Session
- Presenters encouraged to check Whova frequently for any questions
- **Pre-Recorded Presentations are due on Whova by February 28th**
- If you are planning on attending the conference in person, please attend the session which your talk would've have been in



# Poster Presenters

- In-person presenters are **STRONGLY ENCOURAGED** to upload a pdf or short video of your poster onto Whova
- Poster size must be no larger than 3.75' (1.14 m) tall x 6' (1.8 m) wide
- Posters will be displayed in Exhibition Hall
- **Poster Session: Wednesday, March 12 from 1:00 – 2:00 PM EST**
- Set up: starting 7:00 AM Tuesday, March 11
- Take down: no later than 12:00 PM Thursday, March 13



# §508 Demo

How can I create a presentation that *everyone* can access?

14th NATIONAL MONITORING CONFERENCE



Working Together for Clean Water

March 10-14, 2025 Green Bay, Wisconsin





# Whova Roundup: Quick Steps

- Access to Whova profile provided in link from [event-noreply@whova.io](mailto:event-noreply@whova.io)
- Presentation MUST be .mp4 video file or YouTube Link
  - Any other file types including PowerPoint Show (PPSX) will not work!
- Complete via Presenter Profile
  - Update bio and photo of yourself
- Click “Add Video”, select appropriate video
- Can upload up to 2 Support Documents
  - Handouts, online articles, or create a poll!
- Click “Save” at the bottom



# Moderators – before the Conference

- Become familiar with ALL of your session abstracts via Whova
- Communicate with presenters (in-person, asynchronous and poster)
- Remind presenters to:
  - Review [Presenter Guidelines](#)
  - Review and update their information on Whova
  - Submit their presentation slides via OneDrive
  - Pre-record and submit their presentations via Whova



# Moderators – during the conference

- Ensure you are comfortable with the lighting and technology in the room
- Record the session via Zoom (to be discussed in detail during 2/25 webinar)
- Introduce yourself
- Highlight asynchronous presentations and/or posters associated with session
- Briefly introduce in-person presenters
- Be responsible for timing and moderating discussion
- Ensure flow of presentations from one presenter to the next
- Be prepared with a question for each presentation to spur discussion

# Session S56

## Observing and Monitoring Coral Reefs & Water Quality

March 13, 4:00 – 5:30 (Grand H)

Nick Rosenau, US EPA

### Session Agenda

- ✓ Frances Adams – *A Comparison of Federal Coral Reef Monitoring Plans and Methodologies*
- ✓ Ellen Skelton – *Assessment and Prioritization of Aquatic Contaminants of Concern on Florida's Coral Reef*
- ✓ Ashton Williams – *Water quality monitoring for coral reef restoration in Guam: challenges, solutions, and results*
- ✓ Alexandra Fries – *From Guam to USVI: Coral Reef Monitoring and Data Synthesis for Effective Communication*

### Associated Asynchronous Talks

- ✓ Alba Guzmán-Morales – *Patterns of water clarity in Guanica, Puerto Rico: 15 years after the development of a watershed management plan*
- ✓ Ellie Jones – *Statewide Planning to Improve Water Quality for Nearshore Reefs and Fisheries*



## Moderators – FAQs

1. One of my presenters did not show up. Should I rearrange my presentations?
  - No. Please leave them in the order they are listed on the agenda.
2. What if I have technology issues in the room?
  - Volunteers will be checking in to each session as they start to make sure all is going well.
3. One of my presenters cannot have their presentation recorded. What should I do?
  - Presentations that cannot be recorded will be placed at the end of the session.



# Questions?

## General Questions

Lilly Edmond, EPA Co-Chair

[Edmond.Lillian@epa.gov](mailto:Edmond.Lillian@epa.gov)

## Whoa/508 compliance inquiries

[Devan@avanticorporation.com](mailto:Devan@avanticorporation.com)

## Agenda Issues

Kristen Parry, Contract Support

[Kristen.Parry@tetrattech.com](mailto:Kristen.Parry@tetrattech.com)

