



National Monitoring Conference Moderator/Technical Expert Instructions

Lilly Edmond, EPA; Jeff Schloss, NALMS

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Webinar Agenda

- Whova Basics
- Oral Presentation Format
- Reminders for Presenters
- Moderator Guidelines
- Extended Sessions
- FAQs
- Technical Expert Guidelines



Whova Basics

- Whova is the virtual conference platform
- All registrants will have a customizable profile
- Presenters can:
 - Edit abstracts
 - Post their pre-recorded presentations
 - Post other presentation materials (slides, photos, papers, etc.)
- Moderators will be able to review the abstracts in their session
- Chat function - talk with all attendees, networking capabilities



Oral
Presentation
Format –
In-Person

4 talks per session

15 minute presentation
+5 minutes for questions

10 minutes of closing
Q&A with the group





Reminders for Presenters

- Meet at designated session room 15-20 minutes before session
- Windows Computers with MS PowerPoint are provided
 - They will **not** be able to use your own computer to present
 - Presentation must be Windows compatible
- There will not be reliable high-speed internet in the rooms
- No extra time will be allotted for technical difficulties
 - Keep presentations simple
- Bring backup copy of presentations on USB flash drive



Moderators – Before the Conference

- Remind presenters to:
 - Review [Presenter Guidelines](#)
 - Register for the conference
 - **By February 28th**
 - Review and update their biographical information on Whova
 - Submit their presentation slides via OneDrive - **required**
 - Pre-record and submit their presentations via Whova – highly encouraged



Moderators – Before the Conference

- Review [Moderator Guidelines](#)
- Become familiar with ALL of your session abstracts via Whova
- Communicate with presenters (in-person, asynchronous and poster)
 - Presenter contact info: [Presenter Information for Moderators](#) spreadsheet
- Populate and upload session agenda slide
 - [SharePoint](#) – find the template and folder to save your slide

Session L1

Observing and Monitoring Coral Reefs & Water Quality

March 13, 4:00 – 5:30 (Grand H)

Nick Rosenau, US EPA

Session Agenda

- ✓ Frances Adams – *A Comparison of Federal Coral Reef Monitoring Plans and Methodologies*
- ✓ Ellen Skelton – *Assessment and Prioritization of Aquatic Contaminants of Concern on Florida's Coral Reef*
- ✓ Ashton Williams – *Water quality monitoring for coral reef restoration in Guam: challenges, solutions, and results*
- ✓ Alexandra Fries – *From Guam to USVI: Coral Reef Monitoring and Data Synthesis for Effective Communication*

Associated Asynchronous Talks and Posters

- ✓ Alba Guzmán-Morales – *Patterns of water clarity in Guanica, Puerto Rico: 15 years after the development of a watershed management plan*
- ✓ Ellie Jones – *Statewide Planning to Improve Water Quality for Nearshore Reefs and Fisheries*



Moderators – During the Conference

- Ensure you are comfortable with the lighting and technology in the room
- Introduce yourself and briefly introduce in-person presenters
- Highlight all presentations associated with session (in-person, asynchronous, posters)
- Record the session via Zoom
- Be responsible for timing and moderating discussion
- Ensure flow of presentations from one to the next
- Be prepared with a question for each presentation to spur discussion



Workshops, Panel Discussions, & Facilitated Roundtables

- Workshops
 - Will be able to use your own laptops
 - Confirm with Jeff Schloss ASAP
 - Not live streamed or recorded
- Panel Discussions/Facilitated Roundtables
 - Laptop will be provided
 - A tech expert will be present for the entire session
 - Live streamed and recorded by trained tech expert
- Review [Workshop Guidelines](#) and [Panel and Roundtable Guidelines](#)



Moderators – FAQs

1. One of my presenters did not show up. Should I rearrange my presentations?
 - No. Please leave them in the order they are listed on the agenda.
2. What if I have technology issues in the room?
 - Volunteers will be checking in to each session as they start to make sure all is going well.
3. One of my presenters cannot have their presentation recorded. What should I do?
 - Presentations that cannot be recorded will be placed at the end of the session.

Questions?

General Questions

Lilly Edmond, EPA Co-Chair

Edmond.Lillian@epa.gov

Technical Questions

Jeffrey Schloss, NALMS

Jeff.Schloss@unh.edu

Agenda Issues

Kristen Parry, Contract Support

Kristen.Parry@tetrattech.com

